



Time and Date

10.00 a.m. on Wednesday, 6 April 2011

Place

Committee Rooms 5 & 6, Council House, Coventry

Public Business

1 Apologies and Substitutions

2 Declarations of Interests

3 Minutes

(a) To agree the minutes of the meeting held on 2nd March 2011 (attached)

(b) Matters Arising

4 Cabinet/Cabinet Member Items of Urgent Public Business

Coventry Award of Merit

Report of the Director of Customer and Workforce Services (attached to assist members in understanding the reasons for urgency)

The Cabinet Member (Corporate and Neighbourhood Services) considered the above report at his meeting on 10th March, 2011, the Deputy Chair of Scrutiny Co-ordination Committee, as the nominee of the Chair of the Scrutiny Co-ordination Committee, attended the Cabinet Member meeting and agreed that the decision was urgent and that Call-in should not apply. In accordance with paragraph 4.5.27.4 of the City Council Constitution, the report is presented to the Scrutiny Co-ordination Committee in order for them to understand the reasons for urgency which was to enable the Advisory Panel to be established/to meet to make recommendations to the Cabinet Member prior to consideration of the matter at the meeting of Council on 22nd March 2011.

5 Transformation Programme – Partnership Progress Report

Briefing Note of the Chief Executive's Directorate (attached)

6 Implementation of the Administration and Business Support Service Fundamental Service Review

Report of the Assistant Chief Executive (attached)

7 Reports Back on the Work of Outside Bodies

a) **Local Government Association -General Assembly 2010/2011**

Report of Councillor Mutton (attached)

b) **Coventry Association for International Friendship 2010/2011**

Report of Councillor Lakha (attached)

c) **Coventry Learning Disabilities Partnership Board 2010/2011**

Report of Councillor O'Boyle (attached)

d) **Coventry Venture Capital Ltd 2010/2011**

Report of Councillor Duggins and Councillor Foster (attached)

e) **Daimler Green Recreational Trust 2010/2011**

Report of Councillor M. Mutton (attached)

f) **Coventry Fairtrade City Steering Group 2010/11**

Report of Councillor Harvard (attached)

g) **Regional Flood Defence Committee 2010/2011**

Report of Councillor Harvard (attached)

h) **West Midlands Councils 2010/2011**

Report of Councillor Mutton (attached)

i) **West Midlands Joint Committee 2010-2011**

Report of Councillor Mutton (attached)

j) **West Midlands Police Authority 2010/2011**

Report of Councillor Bains (attached)

k) **West Midlands Fire and Rescue Authority 2010/2011**

Report of Councillor Mulhall (attached)

l) **The Coventry Law Centre Limited 2010/2011**

Report of Councillor Mrs Bigham (attached)

m) **Coventry Sports Trust Limited (CST) 2010 – 2011**

Report of Councillor Ruane (attached)

8 SCRUCO Work Programme 2010/2011

To consider the Scrutiny Co-ordination Committee's Work Programme 2010/11 (attached)

9 Outstanding Issues

There are currently no outstanding issues.

10 Meeting Evaluation

To discuss and evaluate the effectiveness of the meeting.

11 Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved.

Private Business

Nil

**Bev Messinger, Director of Customer and Workforce Services, Council House,
Coventry**

29th March 2011

Notes: 1) Contact - The person to contact about the agenda and documents for this meeting is Michelle Salmon, Council House, Coventry. Tel: 024 7683 3065 or email michellesalmon@coventry.gov.uk. Alternatively information about this meeting can be obtained from the following web link: <http://cmis.coventry.gov.uk/CMISWebPublic/CommitteeDetails.aspx?committeeID=196>

2) Substitutes – Council Members who are not able to attend the Meeting should notify Michelle Salmon Tel: 024 7683 3065 as soon as possible and no later than 9.00 a.m. on the day of the meeting, giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.

3) Scrutiny members who have an interest in any report referred to at this meeting, but who are not a member of this Committee are invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors Foster, Lakha, Lancaster, Mrs Lucas (Chair), McNicholas (Deputy Chair), M. Mutton, Noonan (Co-opted) Ridley, Ruane, Sawdon and Taylor

Please note: a hearing loop is available in all committee rooms.

If you require a British Sign Language interpreter for this meeting OR if you would like this information in another format or language please contact us:-

Telephone: (024) 7683 3065

Minicom : (024) 7683 3029

Fax: (024) 7683 3266

e-mail: michellesalmon@coventry.gov.uk